

October 27, 2008

**City of Milton-Freewater**  
**STUDY SESSION**

*The Council of the City of Milton-Freewater met for a study session on October 27, 2008 in the Albee Room of the City Library at 2:00 p.m.*

*The following members were present: Mayor Lewis Key, Councilors Orrin Lyon, Ed Chesnut, Keith Woods, Debbie Kelley, Steve Irving and Brad Humbert.*

*Staff members present were City Manager Linda Hall and City Recorder Leanne Steadman.*

*State Representative Greg Smith was present.*

*Citizens present were: Ann Jolly, LaVonne Hansen, Richard Jolly, Arla Ruthven, Jack Ruthven, Dorothy Heard and Orlin Hansen.*

*Press Member Melanie Hall of the Valley Herald was present.*

*The purpose of the study session was to discuss the possibilities of wind turbines being located in the Blue Mountains and their foothills bordering to the east of the City's boundaries. A discussion ensued among all those present. No action was taken.*

**City of Milton-Freewater**  
**CITY COUNCIL MINUTES**

The Council of the City of Milton-Freewater met in regular session Monday, October 27, 2008 at 7:00 p.m. in the Albee Room of the Library.

The following members were present: Mayor Lewis Key, Councilors Orrin Lyon, Ed Chesnut, Keith Woods, Debbie Kelley, Brad Humbert and Steve Irving.

Staff members present were: City Manager Linda Hall, Finance Director Dave Richmond and City Recorder Leanne Steadman.

Citizens present were: Ann Jolly, Tina Kain, Donna Sherman, Adam Sherman, Richard Jolly, Robin Jolly, Arla Ruthven, Jack Ruthven, Robert Klein and Jeff Anliker.

Press member Melanie Hall of the Valley Herald was present.

**CONSENT CALENDAR ITEMS:**

The consent calendar items consisted of minutes from the October 13, 2008 regular council meeting and accounts payable from October 8 – October 21, 2008.

Councilor Kelley motioned to approve the consent calendar items. Councilor Humbert seconded the motion which passed unanimously.

**BUSINESS ITEMS:**

**RESOLUTION NO. 2105, RESOLUTION ADOPTING AN IDENTITY THEFT PROTECTION POLICY**

Finance Director Dave Richmond reported that the Federal Trade Commission (FTC) had set a deadline of November 1, 2008 (which the deadline date had been set back six (6) months) for all utilities that provided utility services including electric, water, sewer, gas and telecommunications, to have in place an identity theft protection policy also known as the "Red Flags Rule". Mr. Richmond said most of the safeguards listed in the policy were already in place. The policy would be part of new and temporary employee orientation and all current employees would be required to review the policy.

Councilor Chesnut motioned to adopt Resolution No. 2105, Resolution Adopting an Identity Theft Protection Policy. Councilor Humbert seconded the motion which passed unanimously.

**REQUEST FOR COMMUNITY SUPPORT – PETS OF MILTON-FREEWATER, INC.**

City Manager Linda Hall reported that a request for community support was received from Lyla Lampson of PETS of Milton-Freewater, Inc. Ms. Hall explained the request was for \$1,500 but staff was recommending \$1,000 in order to be able to fund other agencies the City Council has supported in the past.

Mayor Key asked if PETS would qualify under the Urban Renewal Agency program.

Ms. Hall said no, because they were a non-profit organization.

Councilor Kelley motion to award \$1,000 for community support to PETS of Milton-Freewater, Inc. Councilor Chesnut seconded the motion which passed unanimously.

**REQUEST FOR COMMUNITY SUPPORT – MILTON-FREEWATER AREA CHAMBER OF COMMERCE**

Ms. Hall reported that she had received a request from the Chamber President for community support to assist in the completion of the informational kiosk project. The purpose of the kiosk is to display pamphlets and maps to visitors. The community support request would go towards the shelving for the kiosk. Staff's recommendation is to award \$250 for community support to the Chamber.

Councilor Irving disclosed he would abstain from the vote due to his involvement with the Chamber of Commerce.

Councilor Humbert motion to award \$250 for community support to the Milton-Freewater Area Chamber of Commerce with the understanding that the project be completed as frugal as possible and any money unspent go back into the community by way of donation. Councilor Chesnut seconded the motion which passed unanimously with Councilor Irving abstaining.

Ms. Hall informed the City Council that the Public Works crew was going to purchase the materials and complete the kiosk project and that they would keep track of the project and any money left over would become community support for another organization.

## **OPPORTUNITY FOR CITIZENS TO APPROACH THE COUNCIL WITH ISSUES NOT ON THE AGENDA**

Arla Ruthven – 84547 Weis Rd., she referred to a small town outside of Lewiston Idaho that really showcased their history and they also had a kiosk station with information for visitors. She felt that the kiosk was a great idea and thought the Chamber of Commerce and the City of Milton-Freewater were doing a great job.

Manager Hall thanked Ms. Ruthven for the positive comment.

## **MANAGER'S REPORT:**

Ms. Hall reported that she would be attending a Greater Eastern Oregon Development Corporation (GEODC) meeting in Pendleton on October 28, 2008. She said it was the first meeting regarding a grant that the city could possibly apply for and that she would keep the council abreast of the details. The city was the recipient of a Eurys Grant for \$4,000 to replace lawn chairs and umbrellas at the Aquatic Center. Ms. Hall said she was approached by an organization that specialized in auditing Charter Cable Franchise Agreements to verify percentages and franchise payments to Municipalities. She said with council's consent she would pursue this audit. The first loan application for the Business Incentive Community Development Block Grant (CDBG) would be reviewed on October 30, 2008. She reported that at the last Economic Opportunities Analysis (EOA) the Technical Advisory group did a physical inventory of Industrial land. She said there would be summary reports as a result of the meeting at which time she would pass onto council.

## **COUNCIL ANNOUNCEMENTS**

Council consensus was to have the City Manager pursue the Charter Cable Franchise audit.

Councilor Chesnut said that the next Umatilla County Planning Commission Wind Turbine Sub-Committee meeting was November 6, 2008. At which time Councilor Chesnut made a motion to instruct the City Manager to investigate all possibilities regarding the wind turbine issue and to hold a special meeting to address the issue on November 6, 2008 at 12:00 p.m. Councilor Humbert seconded the motion with passed unanimously.

Councilor Irving said he felt the next recipient of the "Clean-Up/Spruce-Up" award should go to the property owner of the duplex on the corner of Columbia St. and SW 6<sup>th</sup>. He also shared his feelings towards drivers being distracted on a cell phone and felt the citation should be doubled if cited for speeding or the cause of an accident.

Councilor Woods said he received a large notebook with park playground equipment. He said he would drop the book off at the Public Works Office.

Councilor Humbert said the Milton-Freewater Elks Club was getting ready to do their annual Christmas baskets. He said if anyone knew of a family in need to please forward the name to him and he would pass it onto the Club.

There being no further business, council adjourned at 7:30 p.m.